



**Gloucester City Swimming Club**  
**Licence No. 3SW200869**  
**Autumn Level 3 Sprint Meet**  
**Sunday 20th September 2020**

## **Promoter's Conditions**

### **Introduction**

The objective of this meet is to adhere to the British Swimming philosophy of providing competition for all and to meet the mission statement "Every swimmer has the opportunity to swim in appropriate, quality competition to enable them to achieve their true potential". This meet is inclusive for disability swimmers. This competition is held under Under Swim England (SE) Laws and Regulations and Swim England Technical Rules of Racing

### **Swimming/Spectator Area**

For the purpose of this meet, Team Managers will be responsible for the conduct of their swimmers. It is therefore expected that Team Managers will remain in the seating areas and/or with their swimmers at all times.

The following requirements should be brought to the attention of competitors, team staff and spectators. Swimmers seating and spectator areas are separated by dividing ropes although situated in the same block. Entry to the swimmers' area is through the changing village and onto poolside. Entry to the spectators' seating area is from the first floor.

**UNDER NO CIRCUMSTANCES** (except when using as an evacuation route) **SHOULD SWIMMERS OR SPECTATORS CROSS THESE DIVIDING ROPES. Additionally, neither spectators nor swimmers are allowed to sit on the access steps to these areas. This is a Health & Safety requirement of the Leisure Centre that we are obliged to enforce.**

The Promoters of this event will adhere strictly to the Health and Safety Laws 203-206. It should be noted that no-one will be permitted into the changing village, poolside or swimming/spectator seating area until the Promoters and/or Meet Referee are satisfied that these Health and Safety Rules have been met in full.

### **Data Protection**

All data relating to the entry and results processing will be held on computer using Hy-Tek Meet Manager system software. Results of the meet will be sent to British Swimming within 5 working days for the purposes of ranking.

Swimmer entries will be managed on a computer. By submitting entries, consent is thereby given, as required by the Data Protection Act 2018, to the holding of personal information on computer. Personal data will be available for inspection during the meet upon request and will be stored and destroyed in accordance with Swim England guidelines.

### **Photography**

Guidance on photography and sharing images or video on social media will be available at the event. All attendees, including swimmers, spectators, coaches, parents, helpers and officials are required to follow the SE guidelines and are requested not to obstruct swimmers, coaches or officials on poolside.

### **Pool**

The competition pool is an 8-lane deck level 25m pool with a water depth of 2m throughout. Anti-turbulence lane ropes (including at the sides) will be used and turning flags will be placed at both ends of the pool. GL1 is a certified pool.

Please note there is no warm down pool at this meet.

## **Secondary Strobe**

A secondary start strobe is available; please inform the promoter on [openmeets@gloucestercityswimmingclub.co.uk](mailto:openmeets@gloucestercityswimmingclub.co.uk) if this will be required.

## **Entries**

All club entries are required to be submitted electronically using the Hy-Tek Team Manager software, or TM Lite software. Details of this can be downloaded from the Gloucester City Swimming Club website [www.gloucestercityswimmingclub.co.uk](http://www.gloucestercityswimmingclub.co.uk) or by contacting [openmeets@gloucestercityswimmingclub.co.uk](mailto:openmeets@gloucestercityswimmingclub.co.uk).

**GCSC DO NOT accept any responsibility for HyTek files entered incorrectly and will not make any changes to times or events entered by error. Please be aware that any swimmer's details entered incompletely or incorrectly on the HyTek file will prevent their times being updated by rankings.** Please also submit a club summary form and HyTek entries report print-out.

Individual and Disability swimmer entries are the ONLY ones allowed in paper format by posts or e-mailed directly to [openmeets@gloucestercityswimmingclub.co.uk](mailto:openmeets@gloucestercityswimmingclub.co.uk).

Entries will be accepted on a "first come, first served" basis. The Promoter reserves the right to reject entries if the event is oversubscribed. The closing date for entries is midday **Friday 21<sup>st</sup> August 2020**. All swimmers wishing to enter this meet must be registered as a category 2 member of the Swim England /Swim Wales /Swim Scotland or their governing body and age will be as of **20th September 2020**. Entry times do not need to show on the ranking database (NT's acceptable).

All events will be swum in combined age groups seeded on entry times. Submitted entries must be in accordance with the attached upper limit schedule. **It is the responsibility of all swimmers/parents and coaches to enter correct times as a random check will be done on the rankings database to check validity.**

Refunds will be given to Hy-Tek Meet Manager rejected entries only, and not to invalid or incorrect entries and if you withdraw after the closing date. Refunds may also be offered at the Promoters' discretion following the submission of a relevant medical certificate.

Prior to the meet all clubs/swimmers will receive a listing of entries. Please ensure you check this for accuracy.

**For all entries** please supply an email address to enable us to return your acceptance/rejections and any other information as required.

There may also be the opportunity for deck entries on the day of competition. Please see the promoter in the control room prior to warm-up to check availability.

## **Relays**

This meet contains Freestyle and Medley relays in age groups, 9-11yrs, 12-13yrs, 14-15yrs and 16yrs+, plus multi-disability 34 point. There are no qualifying times but please enter a time to be used for seeding. This is a HDW event also. Cost per relay team is £10.00

## **Payment**

**Cost per individual entry is £22.00 for all 5 events** (even if a swimmer enters less than 5 events) and **£10 per relay team**. Please pay by bank transfer to GCSC Open Meets Ltd, sort code 30-96-26, account 28751760 using the reference "*swimmername* Sprint20" or "*clubname* Sprint20" for club entries. If you wish to pay by cheque (one per club entry) please add 65p to cover bank charges. Please write your bank reference on your entry form.

### Signing In

- **All swimmers must sign in** 10 minutes prior to the commencement of warm up for each session.
- If a swimmer is competing all day they may sign in for the whole day.
- It is the Team Manager/Coach's responsibility to ensure that their swimmers are signed in. Clubs with more than 20 swimmers competing will sign in with their coach on pool side and it is the coach's responsibility to verify and hand to the promoter, after which no changes will be made
- Any swimmer not signed in will be scratched from any event in that session
- A £5 fine will be levied to any club whose swimmer signs in and does not then subsequently swim without notification to the Promoter or Lead Referee by completing a withdrawal notice, before the start of each session.

### Swimmers

All swimmers must report to the Competition Stewards when instructed to do so. Any competitor not reporting on time may be excluded. All swimmers must abide by the Competitor Marshalling rules advertised in the marshalling area.

All swimmers must be able to execute a competitive racing dive as laid down in SE law or they should start in the water. It is the swimmer's or their representative's responsibility to inform a meet official of any reason why they cannot conform to SE technical rules; this should be done before the event in which they are taking part commences. No swimmer should topple into the water in the event of a false or faulty start; a proper shallow dive must be performed.

### Timing

Hy-Tek/Omega electronic placing and timing will be used. Speakers are situated in the blocks on all lanes (Rule FR 4.3.3). It should be noted that timing pads are only situated at the finishing end of the pool. The operation of the electronic timing will be in accordance with Rule SW 13. Please note that the scoreboard is only an indication of placing/times and the final results will be at the referee's discretion.

### Medals

Medals will be given to the top 3 swimmers in the age groups 9, 10, 11, 12, 13, 14, 15 and 16+.

Medals will be given to the top 3 disabled swimmers for each age group based on British Disability Points.

Medals will be given to the top 3 relay teams in each group.

Swimmers who achieve a time faster than the upper QT will receive a speeding ticket in place of a medal.

### General

Where events are not covered by the above conditions they will either be referred to the Meet Referee for a decision on technical issues or to the Promoter. The outcome of any decision will be based on Swim England Laws and Regulations and Swim England Technical Rules of Racing or in the spirit of fairness and equity and will be announced accordingly.

Coach/Team Manager passes for the whole or part of the meet will be £15.00 per person, collected on the day at the signing-in desk. All results will be posted on the GCSC website or sent by email after the competition. Passes are restricted to a maximum of 4 per Club. It is the responsibility of the attending clubs to ensure that all Coaches/Chaperones have an up to date DBS check and **wear their passes at all times** when on poolside. Every person on poolside at any time must be a registered member of SE, SS or SW.

Lockers are available in the changing village (£1 coin operated-refundable) as no valuables should be left unattended. The Promoter cannot accept liability for any loss or damage that may occur.

**Please note that mobile phones and smart devices are not allowed in the changing village. This is a requirement of the leisure centre.**

- \*The Promoter will operate over the top starts in the interest of saving time.
- \*The Referee may make alterations on the day to facilitate smooth running of the meet, any such changes will be announced at the meet.
- \*The Promoter reserves the right to refuse admission or exclude any spectator, swimmer or coach from the meet who displays inappropriate language or behavior.
- \* Any person or club who abuses a member of the open meet team either verbally or via email will cause their club to be rejected from any future GCSC open meets.
- \*GCSC **do not accept** any responsibility for HYtek files that are entered incorrectly and will not make any changes to times or events entered for swimmers.
- \*GCSC **are not** responsible for any swimmers from other clubs. All clubs are expected to follow the SE wave power guidelines on coaches/chaperones to swimmers ratio.
- \*Any situation not covered by the above Rules & Conditions will be handled at the discretion of the Referee.

**Gloucester City Swimming Club Autumn Level 3 Sprint Meet**  
**Held Under Swim England Laws and**  
**Regulations and Swim England Technical Rules of Racing**  
**Sunday 20th September 2020**  
**GL1, Gloucester Leisure Centre, Bruton Way, Gloucester, GL1 1DT**

## Programme of Events

Times are approximate and will be updated and issued to all clubs once the entries are finalised

Sunday 20th September 2020							
Session 1				Session 2			
Warm-up (Girls/Boys)				Warm-up (Girls/Boys)			
10.15am				tbc			
Start Time: tbc				Start Time: tbc			
Finish Time: tbc				Finish Time: tbc			
Event 101	Boys	50m	Fly	Event 201	Girls	100m	IM
Event 102	Girls	50m	Fly	Event 202	Boys	50m	Breast
Event 103	Boys	50m	Back	Event 203	Girls	50m	Breast
Event 104	Girls	50m	Back	Event 204	Boys	50m	Free
Event 105	Boys	100m	IM	Event 205	Girls	50m	Free
Event 106	Girls	4 x50m	Free Relay	Event 206	Boys	4 x50m	Medley Relay
Event 107	Boys	4 x 50m	Free Relay	Event 207	Girls	4 x50m	Medley Relay

### Signing in closes 10 minutes before warm up for each session

**Notes:**

1. Allocated warm-up times (i.e. age group) will be advised on the day.
2. All events are inclusive and Heat Declared Winners.
3. Medals to be collected from presentation desk.
4. The combined maximum length of sessions will be 7.5 hours per day.
5. Speeding tickets will be issued to swimmers who achieve a time faster than the upper QT in place of a medal.

## Gloucester City Level 3 Open Meet Upper Qualifying times

No swimmer with a time faster than the upper qualifying time may enter that event

<b>BOYS</b>		<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b>	<b>16+</b>
50m	Free	36.00	33.66	31.14	29.20	27.57	26.57	25.72	24.10
50m	Breast	48.00	44.49	41.31	37.90	35.53	33.88	32.79	31.80
50m	Fly	40.40	37.12	34.50	32.39	30.30	28.95	28.03	27.23
50m	Back	42.50	38.45	35.80	33.75	31.81	30.15	29.32	28.88
100m	Ind Medley	1:34.00	1:25.18	1:19.16	1:14.13	1:09.44	1:06.14	1:04.55	1:01.55

<b>GIRLS</b>		<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b>	<b>16+</b>
50m	Free	36.00	33.66	31.44	29.76	29.05	28.50	28.00	27.50
50m	Breast	48.00	44.49	40.68	37.94	36.44	35.68	34.90	34.23
50m	Fly	40.40	37.12	34.90	32.62	31.23	30.55	29.90	28.88
50m	Back	42.50	38.45	35.91	33.75	32.51	31.57	30.68	29.94
100m	Ind Medley	1:34.00	1:25.18	1:19.95	1:14.30	1:11.42	1:09.84	1:09.03	1:06.34

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GL1, Gloucester Leisure Centre, Bruton Way, Gloucester, GL1 1DTD

**INDIVIDUAL ENTRY FORM**

Male	Female
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**Licence No 3SW200869**

Surname:	First Name:	2nd Int:
DOB:	Age as of 20 <sup>th</sup> September 2020:	
Member ID:	Swimming Club:	
Tel No:	Email:	
Disability Swimmers Brit. Swim/IPC Class: <b>S SB SM</b>	Disability Swimmers UKSADLD/INAS:	

Event no		Events	Entry Time	<b>Closing Date for Entries</b> <b>Friday 21<sup>st</sup> August 2020 at 12 midday</b>  <i><b>Promoter:</b></i> Sarah Fielder (GCSC) c/o Nailers Forge, Randalls Green, Chalford Hill Stroud, GL6 8LF Only entries sent to this address will be accepted. <b>All club entries must be electronic, accompanied by a club summary form confirming total number of entries</b> <b>Please check that your entry times are no faster than the upper Qualifying Times.</b>
M	F			
204	205	50m Freestyle		
103	104	50m Backstroke		
202	203	50m Breaststroke		
101	102	50m Fly		
105	201	100m Ind Medley		

4 x 50m plus 100 IM

@ £22.00 for 5 events = £

Coach /Team Manager pass  
(Max 4 per club)

@ £15.00 per pass £

Disability Swimmers  
Personal Care Attendant Pass

Free  
(subject to classification)

Cheque charge 65p £

**Total** £

I confirm that I accept the Promoters conditions; I am an eligible swimmer as defined in SE Law and proficient in the execution where necessary of performing entry dives in accordance with the SE recommendations

Competitors Signature \_\_\_\_\_ (if swimmer is under 18) Parent/Carer signature \_\_\_\_\_

Bank Transfer reference / Date \_\_\_\_\_ or extra 65p per cheque

for info please contact [openmeets@gloucestercityswimmingclub.co.uk](mailto:openmeets@gloucestercityswimmingclub.co.uk)

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GL1, Gloucester Leisure Centre, Bruton Way, Gloucester, GL1 1DT

**CLUB SUMMARY FORM**

**Licence No 3SW200869**

Swimming Club:			
Contact Name:		Club Code:	
Address:		Club Bank Details (required in the event of a refund)	
		Bank:	
		Sort Code:	
Tel No:		Account No:	
Email:			
Total number of swimmers =		@ £22.00 each =	£
Total number of relay team entries =		@£10.00 each =	£
Total No of Coaches passes/Team Manager passes (Max 4 per club) =		@ £15.00 per pass =	£
		Cheque charge 65p	£
		<b>Total</b>	£

By submitting my club's entries electronically, I confirm that I accept the Promoters conditions on behalf of all swimmers entered and confirm that they are eligible swimmers as defined in SE Law.  
 All swimmers who are unable to perform competitive racing dives in accordance with the SE recommendations, will start in the water.

Club Representative Signature \_\_\_\_\_

A single BACS payment is preferred, but if paying by cheque (payable to "GCSC Open Meets Ltd") please add bank admin charge

Bank Transfer reference / Date \_\_\_\_\_ or extra 65p per cheque

This club summary form must be completed and returned with the Hy-Tek Meet Entry Report\* to:  
 Sarah Fielder (GCSC), c/o Nailers Forge, Randalls Green, Chalford Hill, Stroud, GL6 8LF

\*The Hy-tek report may be emailed to [openmeets@gloucestercityswimmingclub.co.uk](mailto:openmeets@gloucestercityswimmingclub.co.uk)

**Closing Date for Entries – Friday 21<sup>st</sup> August 2020 at 12 midday**





## Sprint Meet 2020 ~ OFFICIALS REPLY SLIP

### POOLSIDE OFFICIALS

Since the Sprint Meet will require many helpers, all clubs entering are requested to provide qualified officials for each session. Please complete the form below and return it with your swimmers entry form, or send to the email address indicated below.

If you have any preferences please note them below otherwise we will advise you of your allocated duties on the day. Refreshments will be provided for all officials, and food for those working on consecutive sessions.

For those unqualified officials or J1s and above who require mentoring or practical sessions, please also complete the form indicating what duties you need to cover and we will do our best to assist, as we actively promote the development of all officials within British Swimming.

I am available to help at the above Sprint Meet on Sunday 20th September 2020.

Name: \_\_\_\_\_ Club: \_\_\_\_\_ Tel No: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Email address: \_\_\_\_\_

Membership No. \_\_\_\_\_ Licence Expiry Date: \_\_\_\_\_

Session	J1	J2	J2S	Training
Sunday 20th September Session 1				
Sunday 20th September Session 2				

(Please ✓ as appropriate and return to one of the e-mail addresses below)  
**Please bring a water bottle to help reduce plastic waste.**

Officials briefing will be 30 minutes before the start of each session

Offers of help can also be e-mailed to  
Or

[openmeets@gloucestercityswimmingclub.co.uk](mailto:openmeets@gloucestercityswimmingclub.co.uk)  
[officials@gloucestercityswimmingclub.co.uk](mailto:officials@gloucestercityswimmingclub.co.uk)

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**Disability Swimming Supplementary Conditions**

The general conditions of the Open Meet as specified in the main application pack shall apply to the Multi-Disability Swimming events except where varied by any of the following conditions

Please note additional details on entry form if you are Disability swimmer.

**Qualifying Times**

Qualifying times are not being set for disability swimmers. However, the general promoter's conditions will still apply for entries on a first come, first served basis.

**Eligibility**

- All competitors must have an Authorised British Swimming or IPC classification, which is held on the British Swimming or IPC swimming classification database at the time of entry.
- All competitors must be registered as members of a swimming club affiliated to Swim England (SE), Scottish Swimming (SS) or Swim Wales (SW) at time of entry.
- All swimmers will swim together, inclusive of multi disability swimmers.
- The promoter will source all proof of classification for each disability swimmer from the Home Country membership check data base and submit it to the Lead Referee prior to the start of the open meet.
- The swimmer shall be judged under the relevant IPC rules.
- The promoter reserves the right to combine events dependent on the number of entries.

**Accreditation**

- All coaches and personal care attendants must have accreditation.
- Personal care attendants will only be permitted for swimmers in the following classes - S1-S4 and S11, or swimmers with an Assisted Start exception.
- A swimmer in the classes specified above may have both a coach and a personal care attendant present.
- All coaches and personal care attendants must conform with the SE safeguarding procedures.